



**DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF AUBURN, GA**

Bel Outwater, *Chair*
Tina Parks, *Vice Chair*
Cameron Whitehead, *Secretary*
Massa Williams
Tina Nix
Susan Long
Mayda Brown

**Minutes
December 07, 2023
6:00 PM
Auburn Public Library
24 5th ST**

Members Present: B. Outwater, C. Whitehead, M. Williams, T. Nix, S. Long, M, Brown
City Officials Present: S. Waters

CALL TO ORDER

Called to order by B. Outwater 6:07pm

OLD BUSINESS

1. Approval of Minutes: November 09, 2023

Action Taken – Motion to approve minutes from 11/9/2023 meeting

C. Whitehead Yes
M. Williams Yes (2nd Motion)
T. Nix Yes (1st Motion)
S. Long Yes
M. Brown Yes

NEW BUSINESS

1. Main Street Report – S. Waters
 - City of Auburn 2024 Event schedule was approved by council
 - Sounding Off The Christmas Season will be held on 12/10/23 from 4-7pm rain or shine
 - City Hall is continuing to get inquiries about the 2024 Auburn Farmers Market
2. Properties update – S Waters
 - New Shop is getting ready to open 1st of 2024.
 - \$50 late fee that was already in the lease contract for City properties started in the month of December

3. Bank OZK property purchase option – B. Outwater

Action Taken - Motion to authorize the Chair, Vice Chair and Secretary to execute all documents necessary to complete the closing of the sale of property to Schmit + Associates, LLC according to its option agreement with the DDA since the DDA did not receive the grant described in the Option.

C. Whitehead Yes (1st Motion)
M. Williams Yes
T. Nix Yes (2nd Motion)
S. Long Yes
M. Brown Yes

4. Whistlestop Shop Lease discussion – B. Outwater

Action Taken – Motion to table until after item #5 on the agenda was discussed

C. Whitehead Yes (1st Motion)
M. Williams Yes
T. Nix Yes (2nd Motion)
S. Long Yes
M. Brown Yes

5. Whistlestop Shop rules discussion – B. Outwater

Action Taken – Motion to increase rent at Whistlestop Shops to \$275 for shops that have been under lease for over 12 months to go into effect 2/15/24

C. Whitehead Yes
M. Williams No
T. Nix Yes (1st Motion)
S. Long Yes
M. Brown Yes (2nd Motion)

Return to item 5

Action taken – Motion to approve changes in rules to include stipulation that all shops must be open during the cities major events

C. Whitehead Yes
M. Williams Yes
T. Nix Yes (1st Motion)
S. Long Yes
M. Brown Yes (2nd Motion)

6. Pool Building/Old PD discussion – B. Outwater

- S. Waters said that City Hall will be moving 12/15/23

ANNOUNCEMENTS

Next Meeting – January 11, 2024

ADJOURN

C. Whitehead Yes (1st Motion)
M. Williams Yes
T. Nix Yes (2nd Motion)
S. Long Yes
M. Brown Yes

Respectfully submitted 1/11/2024

Attest

Cameron Whitehead
Secretary

Bel Outwater
Chair